

Delburne Parent Advisory Council

Annual General Meeting

October 26, 2023

Call to order and Attendance:

Meeting called to order at 6:36

In attendance:

Brittany Zak, Courtney Gillespie, Nikki Pivert, Nikki Gongaware, Sheena Burk, DeAnne Hutchinson, Tricia Simpson

Elections: 2023-2024 Board:

Board Elections:

Nikki called for nominations three times. Candidates won by acclamation.

President: *Nominated by DeAnne, seconded by Brittany*

Name: Nikki Pivert

DOB: [REDACTED]

Occupation: [REDACTED]

Vice President: *Nominated by Sheena seconded by Courtney*

Name: Nikki Gongaware

DOB: [REDACTED]

Occupation: Farmers Wife, Equine Sports Therapist

Treasurer: *Nominated by Nikki seconded by DeAnne*

Name: Brittany Zak

DOB: [REDACTED]

Occupation: Teacher

Secretary: *Nominated by Nikki G seconded by Sheena*

Name: Courtney Faber-Gillespie

DOB: [REDACTED]

Occupation: Teacher

Directors:

Name: Sheena Burk

DOB: [REDACTED]

Occupation: Business Admin

Name: Dawn Nikiski

DOB: [REDACTED]

Occupation: [REDACTED]

Name: Breanne Hansen

Occupation:

Name: Janelle Allison

Occupation: Doula

Trustee Report:

In the process of building a strategic plan, last year we hired a communications officer. Right now they are working on a one page document they can bring to all the stakeholders (parents, mla's, etc) DeAnne shared that document with the council. It included demographics, priorities and recommendations. 1 - Cross ministerial support to address complex needs. 2 - Promote career pathways and enhance career training. 3 - Reduce red tape.

Updating the CESD website: Take a look before the next meeting. Any comments, changes, etc?

Chinooks Edge has chosen to use Facebook as their communication tool vs. the other tools that are available. If parents engage with the posts it promotes the school. So hit those likes and shares!

Attendance is still being encouraged. It is very important to be in school.

Admin Report:

Career connections: Going well. Our kids go to Olds for classroom and hand on components. Being in the college environment was a great experience. There is also online dual credit. And that is going well. Educational Liaison Post secondary are coming tomorrow to give information.

Sports: Great volleyball program with lots of wins. Looking for a Basketball coach for girls.

Swimming lessons are coming out for grades 1 -6. There was one little hiccup but emails should have gone out to those that needed it.

Chaperoning of swim lessons: The change rooms are a bit crazy and parents would like an adult in there keeping some sort of supervisor. On that note: the Fun Run does not have enough

supervision as well. With 2 teachers working the run and only 2 other supervisors. The Delburne kids were an obvious problem.

Remembrance Day: Public and parents are invited. They have a piper coming and the ECS is giving a presentation.

Parent Teacher Interviews: 2 days and a book fair in the library.

Professional Days: Have had 2 so far. Looking at results with a focus on data and pat's. How do parents access PAT results? Tricia will look into it.

Christmas Concert: Dec 14 at 7pm....Silent Auction: Make sure we hit the hotels. They recommend not bundling too big and to auction off smaller items.

Athlete's for silent auction: Some high school kids work the auction during the concert. We should announce winners at an intermission or in between acts.

Parent council grant: They are looking into it.

Old Business:

Hot Lunch: we were able to get drivers for KFC and Pita pit. Leslie has a driver for Subway and Boston Pizza delivers. Leslie mentioned the KFC had sold and she was checking in to make sure there are no problems with the new owner.

Hot lunch question: Is there any way that the TUE/THUR ECS class could have a hot dog day here and there? *It would have to be a class initiative....someone could talk to Mrs. V.*

New Whatsapp group update: *Haven't done much with it yet, been busy.*

Student eating: Are teachers seeing anything that could lead to students not eating lunches? *Thoughts, Are teachers protecting the eating time to make sure kids are getting snack time (allowing for enough time, not dismissing them til they are done), is the video too distracting, and is the last snack being withheld to get work done.*

Some parents expressed concern about the lunch time movies. They felt that parenting decisions are being made by teachers. Some parents are stricter about what content their children watch. It is understood that it is sometimes the only way to get some students to sit and eat but some students are too distracted and do not eat.

Parent Tours: Used to do, could/should we do it again? It could be *an important part of PAC where we get to see parts of the school. Important things that are happening and things the school wants to show off. We got to see some slideshows that showcased 'this is where your money went' celebrating what's going on.*

PAC sponsored open gym nights: PAC could pay for the gym and offer it to PAC members to drop in and use it. The Town of Innisfail does something like this....Is this a possibility? It would be for the school community to use...It would build the community of the school. Who would be the insurer/insurance? Policies would have to be looked at. Custodial Care is also a piece of the puzzle.

Parent teacher interview night: *Council will be providing the staff with one supper during parent teacher interviews. Thoughts: Costco lasagna and we could cook them here in the CTS room. with cesar salad. Everyone thinks that's amazing. Desserts: Nikki G loves to bake and will provide oat fudge bars. DeAnne will also provide a dessert.*

Numbers: 25 staff

New Business:

Class dojo: Nikki: Brought up that it is not recommended for use by the division because of spyware and selling information

Motion to change bylaw 5-B: General meetings will take place every month of the school year. motion to change bylaw that meetings be held on the third Thursday of every month.

Courtney motions we change the bylaw to: General meetings will take place during the third week of the month with the date to be chosen at the beginning of the year by the board. With allowances to make changes if needed. There will be a minimum of 6 meetings in a year. Brittany seconds and the bylaw change passess.

Next Meeting: Nov 21 @ 3:30

Meeting Adjourned: 7:43

DSPAC Monthly Meeting

October 26, 2023

Call to order: 7:43

Financial Report:*See attached. Brittany read the report and it was adopted as presented.*

Fundraising: Vegetable Fundraising Update: See attached

Fundraising: Christmas Silent Auction:

- Items already collected: *We have a good start but we really need money people to approach more businesses and get more items. Hopefully advertising in the village voice will reach local businesses*

- Ideas for other items we could collect
 - o Senior outlaws
 - o AG society may donate
- Volunteers:
 - o See document
- Make sure we bring a float to the silent auction: Brittany will bring \$200
- *Sell popcorn to make money at the concert? Can't take the popcorn in the gym...something cleaner? Cookie? To be discussed at the November meeting.*
- *Or maybe a raffle...Pay 5 bucks and put your name in a draw. Was the raffle idea denied by the division last year? We could look into it?*

2023-2024 Budget:

- Buddy bench: We received \$500 from the town grant, we have \$431.98 from the casino account, shipping is \$250. Do we need 2? (no, just one for elementary) Tabled: Get a quote from Maintenance and come back to it next year.
 - o Maybe we should ask DEEP?
- Budget from Jocelyn: Attached
 - o We have 10,400. We will approve 8,400 with a 1,000 slush fund and that leaves 1,000 in account.
 - o Motion made by Nikki G, to approve budget with an added 1,000 slush fund. Seconded by Sheena and it passed.

Bank Signing Authority:

No signing authority needs to be changed

New Business:

Art show in May: Kids work during the year creating works of art: Painted, drawn, built, written, etc. We put on a gallery show. People buy tickets and we use it as a fundraiser and also a real life opportunity for kids to show off. *Tabled for another meeting.*

Meeting Adjourned: 8:37

Next Meeting: Nov 21 @ 3:30





- PK-149S Backless Buddy Bench - \$1,031 + 245 +
- PK-159S Rainbow Buddy Bench - \$1,374 + 245 + 80.95 = 1699.95
- PK-138 Harmony Buddy Bench - \$1,129
- PK-151BUDDY Buddy Bench Vinyl Coated - \$824
- PK-141 BE Kind Bench - \$1,329

Plus gst and shipping

Christmas Auction

Supervisor: Nikki Pivert

We need 1 person to be the person in charge, answering questions and making sure everything runs smoothly. speaking with Servus to get permission to set up there the week before. Be a liaison with the school to arrange high school volunteers, etc.

Advertising: Janelle Allison

We need 1 person in charge of Advertising. This person will be responsible for taking pictures of items. And posting information everywhere possible

Nov – Advertise in December voice letting people know where they can bid

Advertise on facebook PAC page and buy and sell.

Create a poster that people can share on social media

Donations: Courtney, Janelle, Brittany, NEED SEVERAL MORE

Courtney could send one to Red Deer County for sponsorship.

We need people to work on bringing in donations. Making sure they are tagged with proper info and brought for organization for packing and wrapping.

Organization: Megan Austin, Stacy? Jocelyn Marek?

We need people who will package wrap and set up at servus. Then move the items back to the school to set it up in the library

Financing: Jacquie Meyers? DeAnne for sure.

2 people in charge of collecting money, writing receipts and accounting for funds at the auction. (Bring a float)

Secretary: Brittany and Courtney

person to create all the documents and signs needed for the auction.

Sponsorship Thank you: Nikki P

Signage for the event: Brittany

Working the event: Student athletes

We need some volunteers to be there at the auction the whole time during the concert. We need some people to set up signs in the school showing people where to go...